

## CHECKLIST & APPLICATION FORM



### ON A MAC?

In order to properly fill out and submit this form, you'll need to use **ADOBE ACROBAT READER OR ACROBAT PRO**.  
**DO NOT USE MAC PREVIEW.**

## FEATURE FILM APPLICATION FORM

- Please check this box to indicate you have read our **Guidelines** prior to completing the application form. You will be unable to submit your application until you have agreed to our **Terms & Conditions**.

All requested documents must be sent to us electronically at [submissions@superchannel.ca](mailto:submissions@superchannel.ca) once you have completed all of the documents requested through the Producers' page of our website, [www.superchannel.ca/producers](http://www.superchannel.ca/producers). All documents should be in either Word, Excel or PDF formats.

Check the boxes to indicate all required documents are included in your application. We may request additional documentation upon review of your application.

*Super Channel encourages the advancement of content by and about women, Aboriginal peoples, visible minorities and persons with disabilities.*

## DOCUMENT CHECKLIST

### Team Information

- CV for each Producer
- CV for each Co-producer
- CV for Screenwriter
- CV for Director (if attached)
- CV for each Executive Producer (if attached)
- CV for Story Editor (if attached)
- Company profile for production companies

### Creative Material

- Synopsis (no longer than one page)
- Most recent screenplay
- Script revision notes
- Director's notes/vision (if Director attached)
- Potential or committed cast list
- Preliminary marketing plan (if at 2nd draft or packaging stage or target audience and rationale (if at an earlier stage)

### Business Affairs Information

- Production company's articles of incorporation
- Complete Chain of Title demonstrating the applicant holds the rights to the concept and the underlying material and to develop, produce, distribute and exploit the project for at least 24 months. This includes proof of payment for any option payments, the option agreement, screenwriter agreements, story editor agreements and life rights agreements, if applicable.
- Director's Agreement (if applicable)
- Development history of the project
- Development schedule, including proposed first day principal photography
- Proposed production budget topsheet (if available, at Packaging stage only)
- All agreements for confirmed financing for the stage of development relevant to this application and for production (if applicable)

# Project Information

## General

Project Title: \_\_\_\_\_

Previous Titles (if applicable): \_\_\_\_\_

Logline: \_\_\_\_\_

Will this project qualify as Canadian Content?  Yes  No

Genre: \_\_\_\_\_ Target Audience: \_\_\_\_\_

## Development Phase

Packaging  Final Draft  Second Draft  First Draft

## Financing & Budget

Has this project previously been submitted to Super Channel for development financing?  Yes  No

If yes, to which provincial office was it submitted? \_\_\_\_\_ Date: \_\_\_\_\_

*Projects previously declined by Super Channel may be resubmitted if they have gone through a full development phase in the interim, and if your Creative Development Executive agrees to accept the re-submission.*

Amount of development financing requested from Super Channel for this phase: \$ \_\_\_\_\_

Total development budget for this phase: \$ \_\_\_\_\_

# Applicant Information

Those individuals who would be signatories to a development financing contract with Super Channel must be listed on this form. The company name(s) below must also appear as they would on a development financing contract.

Rights holders in addition to Producer, if any (list): \_\_\_\_\_

Full legal name of **production company**: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Producer's Name: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Producer's Name: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Name of Screenwriter: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Name of Director (if attached): \_\_\_\_\_ Citizenship: \_\_\_\_\_

Name of Executive Producers (if attached): \_\_\_\_\_ Citizenship: \_\_\_\_\_

Name of Story Editor (if attached): \_\_\_\_\_ Citizenship: \_\_\_\_\_

Full legal name of **co-production company**: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province/Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Producer's Name: \_\_\_\_\_ Citizenship: \_\_\_\_\_

## Applicant Information, continued...

Full legal name of **co-production company**: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Province/Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
Website: \_\_\_\_\_  
Producer's Name: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Full legal name of **co-production company**: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ Province/Country: \_\_\_\_\_ Postal Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_  
Website: \_\_\_\_\_  
Producer's Name: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Have any of the above companies or listed producers ever received development financing from Super Channel?  Yes  No  
If yes, project title? \_\_\_\_\_

### Underlying Property

This story is based on a:  Novel  Short Story  Play  Article  Life Story  
 Other (please specify): \_\_\_\_\_  Not applicable

Project Title(s): \_\_\_\_\_  
Author: \_\_\_\_\_ Citizenship: \_\_\_\_\_

## Business Affairs Information

Has the applicant or co-applicant entered into any past agreement which could affect the availability of exclusive first window English Canadian broadcast rights?  Yes  No

If yes, indicate broadcaster: \_\_\_\_\_

Theatrical distributor attached?  Yes  No

If yes, company name: \_\_\_\_\_

Has this project received development funding in the past?  Yes  No

If yes, provide details including dates and amounts: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Projected date for completion of development phase relevant to this application: \_\_\_\_\_

Projected date for first day of principal photography: \_\_\_\_\_

Date the development budget was created: \_\_\_\_\_

# Business Affairs Information Continued...

## Budget and Financing Information

Development budget for phase relevant to this application:

Budget Item	Amount (CDN Funds)
<b>TOTAL:</b>	

Development financing structure for phase relevant to this application. **STATUS: Indicate confirmed status only.**

Financing Source	Amount (CDN Funds)	STATUS
<b>TOTAL:</b>		

Projected production budget amount total: \$ \_\_\_\_\_

Projected production financing structure: **STATUS: Indicate confirmed status only.**

Financing Source	Amount (CDN Funds)	STATUS
<b>TOTAL:</b>		

# Final Steps

## Signature Required

The information in this application is true and accurate to the fullest extent of my knowledge. By checking the box(es) below, you acknowledge that you have read and agree to Super Channel's Terms & Conditions.

Producer covenants they have signed this form:	<input type="radio"/> (required)	Date: _____
Co-Producer covenants they have signed this form:	<input type="radio"/> (if applicable)	Date: _____
Co-Producer covenants they have signed this form:	<input type="radio"/> (if applicable)	Date: _____
Co-Producer covenants they have signed this form:	<input type="radio"/> (if applicable)	Date: _____

## Completing Your Application

Once you have filled out the application form, save it as a PDF and upload it with all documents required in the Documents Checklist section (page 1) of this application form. Applications will not be considered unless they are complete.

If you have any questions, please contact your Creative Development Representative. He/she can be reached by going to the Producers' page on our website and filling out the Producer's Contact Form at the bottom [www.superchannel.ca/producers](http://www.superchannel.ca/producers).