

CHECKLIST & APPLICATION FORM



ON A MAC?

In order to properly fill out and submit this form, you'll need to use **ADOBE ACROBAT READER OR ACROBAT PRO**.
DO NOT USE MAC PREVIEW.

DOCUMENTARY FILM APPLICATION FORM

- Please check this box to indicate you have read our **Guidelines** prior to completing the application form. You will be unable to submit your application until you have agreed to our **Terms & Conditions**.

All requested documents must be sent to us electronically at submissions@superchannel.ca once you have completed all of the documents requested through the Producers' page of our website, www.superchannel.ca/producers. All documents should be in either Word, Excel or PDF formats.

Check the boxes to indicate all required documents are included in your application. We may request additional documentation upon review of your application.

Super Channel encourages the advancement of content by and about women, Aboriginal peoples, visible minorities and persons with disabilities.

DOCUMENT CHECKLIST

Team Information

- CV for each Producer
- CV for each Co-producer
- CV for Writer
- CV for Director
- CV for each Executive Producer (if attached)
- CV for Story Editor (if attached)
- CV for Editor
- Company profile for production companies

Business Affairs Information

- Production company's articles of incorporation
- Complete Chain of Title demonstrating the applicant holds the rights to the concept and the underlying material and to develop, produce, distribute and exploit the project for at least 24 months. This includes proof of payment for any option payments, the option agreement, writer agreement, story editor agreements and life rights agreements, if applicable.
- Director's Agreement
- Development history of the project
- Development schedule, including proposed first day principal photography
- Proposed production budget topsheet (if available, at final draft stage only)
- All agreements for confirmed financing for the stage of development relevant to this application and for production (if applicable)

Creative Material

- Synopsis (no longer than one page)
- Most recent treatment
- Director's notes/vision
- Supporting footage (if available): vimeo link to demo, character interviews, sizzle reels and/or trailers of previous work if available.
- Secured access - list of cast/characters
- Preliminary marketing plan (if at 2nd or final draft/packaging stage) or target audience and rationale (if at an earlier stage)
- Interactive elements (if applicable): description, for example of games installations, apps etc., that are integral to the film

Project Information

General

Project Title: _____

Previous Titles (if applicable): _____

Logline: _____

Will this project qualify as Canadian Content? Yes No

Genre: (i.e music, social, political, cultural, environmental, art, etc.) _____

Target Audience: _____

Development Phase

Final Draft/Packaging Second Draft Treatment First Draft treatment

Financing & Budget

Has this project previously been submitted to Super Channel for development financing? Yes No

If yes, to which provincial office was it submitted? _____ Date: _____

Projects previously declined by Super Channel may be resubmitted if they have gone through a full development phase in the interim, and if your Creative Development Executive agrees to accept the re-submission.

Amount of development financing requested from Super Channel for this phase: \$ _____

Total development budget for this phase: \$ _____

Applicant Information

Those individuals who would be signatories to a development financing contract with Super Channel must be listed on this form. The company name(s) below must also appear as they would on a development financing contract.

Rights holders in addition to Producer, if any (list): _____

Full legal name of **production company**: _____

Address: _____ City: _____ Province: _____ Postal Code: _____

Telephone: _____ Cell: _____ Email: _____

Website: _____

Producer's Name: _____ Citizenship: _____

Producer's Name: _____ Citizenship: _____

Name of Screenwriter: _____ Citizenship: _____

Name of Director (if attached): _____ Citizenship: _____

Name of Executive Producers (if attached): _____ Citizenship: _____

Name of Story Editor (if attached): _____ Citizenship: _____

Full legal name of **co-production company**: _____

Address: _____ City: _____ Province/Country: _____ Postal Code: _____

Telephone: _____ Cell: _____ Email: _____

Website: _____

Producer's Name: _____ Citizenship: _____

Applicant Information, continued...

Full legal name of **co-production company**: _____
Address: _____ City: _____ Province/Country: _____ Postal Code: _____
Telephone: _____ Cell: _____ Email: _____
Website: _____
Producer's Name: _____ Citizenship: _____

Full legal name of **co-production company**: _____
Address: _____ City: _____ Province/Country: _____ Postal Code: _____
Telephone: _____ Cell: _____ Email: _____
Website: _____
Producer's Name: _____ Citizenship: _____

Have any of the above companies or listed producers ever received development financing from Super Channel? Yes No
If yes, project title? _____

Underlying Property

This story is based on a: Book Article Life Story
 Other (please specify): _____ Not applicable
Project Title(s): _____
Author: _____ Citizenship: _____

Business Affairs Information

Has the applicant or co-applicant entered into any past agreement which could affect the availability of exclusive first window English Canadian broadcast rights? Yes No
If yes, indicate broadcaster: _____
Theatrical distributor attached? Yes No
If yes, company name: _____
Has this project received development funding in the past? Yes No
If yes, provide details including dates and amounts: _____

Projected date for completion of development phase relevant to this application: _____
Projected date for first day of principal photography: _____
Date the development budget was created: _____

Business Affairs Information Continued...

Budget and Financing Information

Development budget for phase relevant to this application:

Budget Item	Amount (CDN Funds)
TOTAL:	

Development financing structure for phase relevant to this application. **STATUS: Indicate confirmed status only.**

Financing Source	Amount (CDN Funds)	STATUS
TOTAL:		

Projected production budget amount total: \$ _____

Projected production financing structure. **STATUS: Indicate confirmed status only.**

Financing Source	Amount (CDN Funds)	STATUS
TOTAL:		

Final Steps

Signature Required

The information in this application is true and accurate to the fullest extent of my knowledge. By checking the box(es) below, you acknowledge that you have read and agree to Super Channel's Terms & Conditions.

Producer covenants they have signed this form:	<input type="radio"/> (required)	Date: _____
Co-Producer covenants they have signed this form:	<input type="radio"/> (if applicable)	Date: _____
Co-Producer covenants they have signed this form:	<input type="radio"/> (if applicable)	Date: _____
Co-Producer covenants they have signed this form:	<input type="radio"/> (if applicable)	Date: _____

Completing Your Application

Once you have filled out the application form, save it as a PDF and upload it with all documents required in the Documents Checklist section (page 1) of this application form. Applications will not be considered unless they are complete.

If you have any questions, please contact your Creative Development Representative. He/she can be reached by going to the Producers' page on our website and filling out the Producer's Contact Form at the bottom www.superchannel.ca/producers.